

## ■Application Period

2nd Application	Application Period	Notification of Results
1st ~6th period	closed	closed
7th period	closed	2025/3~
8th period	closed	2025/4~
9th period	2025/3/1~3/31	2025/5~
10th period	2025/4/1~4/30	2025/6~
11th period	2025/5/1~5/31	2025/7~

- Applications will close once all available slots at each facility are filled.
- In the second round of applications, events shall be selected and applicants notified of their results after each period. So, there will be fewer slots available for each facility in each subsequent period. For this reason, applicants should apply early to increase the probability of being selected.
- The timing of application result notices may differ between facilities.
- Another round of applications may be held from April 2025, depending on facility vacancies.

**\*Applications for Festival Station [Stage] will close with the 9th period (closing date: 31 Mar 23:59).**

**Please note that applications for the 10th period onwards will not be accepted.**

## ■Types of Events Organised by the General Public

We are accepting various formats and styles of events.

\*Please plan events that visitors can watch and participate in. (Events that only related people can watch and participate in are not permitted.)

## ■Exhibiting in the metaverse space

An available option when holding an event in the event facilities on Yumeshima Island (real space) is the holding of a virtual event simultaneously at the virtual event hall in the Metaverse space which will be developed as a Virtual Expo. It is also possible to apply for stand-alone event at the virtual event space.

## ■Application Procedures

If you wish to participate, please download the two files and send them to the following e-mail address.

\*Applications will be closed when all the available slots at each facility are filled.

\*Those who applied for the first application can also enter the second application.

●Entry Sheet:

<https://www.expo2025.or.jp/en/wp-content/uploads/sites/2/2024/05/f3c2f451249e1afd6fdcd35580e7265f.xlsx>

●Proposal Documents

<https://www.expo2025.or.jp/en/wp-content/uploads/sites/2/2024/05/75f4e4dd53d0bd5db2269b1527114abc.pptx>

Office of “Events Organised by the General Public” at Expo 2025 Osaka, Kansai, Japan.

Email: [expo\\_ippansaiji\\_osk@jimukyoku.jp](mailto:expo_ippansaiji_osk@jimukyoku.jp)

■Cost of Participation

Applicants shall cover the facility usage fee, utilities fee, production and operating costs related to the event project. For more information, please refer to each facility’s user’s guide.

## Event Facilities

The following three facilities are available for events.

### Pop-Up Stages

## Pop-Up Stages

Pop-Up Stage Outer East



Pop-Up Stage Inner East



Pop-Up Stage West



Pop-Up Stage North



Pop-Up Stage South



\*Subject to change

■ Pop-Up Stages are outdoor event spaces of approximately 50 m<sup>2</sup> that face pathways and are without guest seats.

- These facilities are suitable for live music events, performances, and small-stage events.
- Use of these facilities is allocated in three-hour units: (1) 9:00 - 12:00, (2) 12:00 - 15:00, (3) 15:00 - 18:00, (4) 18:00 - 21:00. It is possible to use multiple slots. e.g. Slots 1-3 (9:00-18:00) for one event.

\* The time slots include the time for set-up, rehearsals, and clear-up.

### ■ Notes:

- The stages are small scale, they are not suitable for events that require large-scale setup.
- These facilities are not equipped with screens or video equipment.
- These facilities are pathway-facing stages without guest seats. The stages are not suitable for symposiums and presentations that require seating.
- Rehearsals will be in the form of open rehearsals.

The facility guidelines are available here

- [User's Guide for Pop-Up Stage Outer East](#)
- [User's Guide for Pop-Up Stage Inner East](#)
- [User's Guide for Pop-Up Stage West](#)
- [User's Guide for Pop-Up Stage North](#)
- [User's Guide for Pop-Up Stage South](#)

## EXPO Arena“Matsuri”



- EXPO Arena “Matsuri” is the largest outdoor event plaza at the Expo. It does not have seating and is suitable for events such as live performances by large musical artists, outdoor festivals, etc.
  - Application setting term is per day basis.

- Available periods

- Select one of [A] - [C] on the entry form.
  - \* Multiple selections are possible. If all the options are possible for you, please write down your order of preference.
  - \* The time slots include the time for set-up, rehearsals, and clear-up.

[A] One- or two-day event in the first half of July

[B] One- or two-day event in late June

[C] One-day event in May, July, or August

- Expo Arena “Matsuri”

Expo Arena “Matsuri” The facility guidelines are available here.

[User's Guide for EXPO Arena "Matsuri"](#)

## Festival Station

\*Applications for Festival Station [Stage] will close with the 9th period (closing date: 31 Mar 23:59).  
Please note that applications for the 10th period onwards will not be accepted.



Festival Station is a special space where festivals, traditional crafts, and performing arts from around Japan and overseas are gathered in one place for visitors to see and experience. It will provide a space where everyone can interact while experiencing traditional cultures through festivals from various regions. Regarding this location, we are inviting proposals from a broad range of applicants with the goal of appealing to tourists from different regions.

(1) Stage **\*Applications for Festival Station [Stage] will close with the 9th period (closing date: 31 Mar 23:59). Please note that applications for the 10th period onwards will not be accepted.**

Stage size: approx. 79 m<sup>2</sup>

Width is approx. 12.6m and depth is approx. 6.3m which is including LED displays installation area. LED displays will be installed (allowing documents and videos to be shown).

Number of guest seats: Maximum of 336 seats (of which space should be allocated for wheelchairs). For 336 seats, space is allocated for 24 seats (6 wheelchairs). \*Recommended

Fully indoors.

Users may also hold exhibition-form events with the seating removed. (Users will be responsible for venue setup.)

(2) Experiential event booth

Booth size: approx. 13 m<sup>2</sup> (5.6m wide and 2.4m deep).

\*All sides of the booth are covered (with opening in front), equipped with electric light and air-conditioner.

Booth will be installed on plots in an outdoor space.

Experiential events such as crafts workshops etc. are anticipated.

\*Details are subject to change.

• Festival Station The facility guidelines are available here.

<https://www.expo2025.or.jp/wp/wp-content/uploads/ed7ef98dbe291bdaa732493bcd66e25-1.pdf>

#### Points to Note for Application

Applying a specific date and time get lower chance to be selected. Applicants are recommended to give many option dates as possible.

Please put state, if there is a case that none of your application date are selected, you are still adjustable to organize event or not on another date. Also, to minimise your time schedule for set up, removal, rehearsal and any other activities other than the actual event, will increase the chance of your event to be selected.

(Example)

Low probability of being selected	High probability of being selected
Requesting a specific date.	Requesting a specific date but being open to alternatives.
Requesting only a weekend or holiday.	Being open to holding the event on a weekday.
Requesting four days for set-up, event, and clear-up	Proposing an event that can be carried out from set-up to clear-up in only one day.

#### Evaluation / Selection

##### ■ Selection Procedure

The judging committee, consisting of intellectuals, will be responsible for selecting the participants based on the following criteria for selection:

##### ■ Assessment Criteria

###### 1. Theme

Is the event in line with the theme of the Expo, what is provided regarding the challenges of solving social problems and the information in the For Applicants section above?

###### 2. Quality

Is the quality level appropriate for an international exposition?

###### 3. Feasibility

Is the applicant sufficiently experienced and capable of implementing the event?

###### 4. Diversity

Does the proposal offer a range of ways to participate and involve people who have diverse backgrounds?

###### 5. Entertaining

Will the event please spectators and participants and motivate more people to visit the Expo?



## 6. Future prospects

Is the content of the event sustainable and able to continue even after the Expo?

## 7. Expandability

Is the proposal linked to any other events that will boost the Expo apart from the event on the day?

Assessment criteria 1, 2 and 3 will be weighed heavily during evaluation.

### ■ Notification of Evaluation Results

Applicants will be notified of the evaluation results by E-mail. We will not respond to any inquiries about or objections regarding the process or results of the evaluation.

The period of the notifying the results are as below.

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\*Applications will close once all available slots at each facility are filled.

\*Applications may be called for April 2025 and onward depending on facility vacancies.

### Virtual Event



The Virtual Event allows content created by the event organiser to be deployed and distributed to people around the world in a virtual event space to be located in Virtual Expo which is developed as an application. “Virtual Event Planning and Creation Procedure” that contains the information necessary for considering the implementation of a virtual event will be available for viewing after you submit your Entry Form.

“Outline of Virtual EXPO and Virtual Events” is available here

([Outline-of-Virtual-EXPO-and-Virtual-Events\\_r3\\_202501-1.pdf](#))

\*Please note that some of the venues for virtual events are different from those in the Yumeshima venue, so be sure to check the overview.

\*Check out the site for the world view of VIRTUAL EXPO~YUMESHIMA ISLANDS IN THE SKY~  
([Virtual Site | Expo 2025 Osaka, Kansai, Japan Official Website](#))

#### Cautionary Notes

Please check here for the Cautionary Notes

(<https://www.expo2025.or.jp/en/wp-content/uploads/sites/2/2024/10/IPrecaution.pdf>)

#### FAQ

Answers to Frequently Asked Questions

(<https://www.expo2025.or.jp/en/wp-content/uploads/sites/2/2024/05/f607063dfc6b77618fa6520cb5250974.pdf>)

For inquiries or information about applications

Office of "Events Organised by the General Public" at Expo 2025 Osaka, Kansai, Japan.

E-mail: [expo\\_ippansaiji\\_osk@jimukyoku.jp](mailto:expo_ippansaiji_osk@jimukyoku.jp)