Whistleblowing Form[[1]](#footnote-2)

Date: \_\_\_\_\_\_\_ Year \_\_\_\_\_\_\_ Month \_\_\_\_\_\_\_ Day

To: Japan Association for the 2025 World Exposition

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| 1. Whistleblower's name, address, contact information (phone number and/or email address) [[2]](#footnote-3)
 |
| 1. Name
 |  |
| 1. Address
 |  |
| 1. Phone number
 |  |
| 1. E-mail address
 |  |
| 1. Do you wish to remain anonymous during the process?
 | (☑ please check your answer)□Yes / □No |
| 1. Information about the individual/entity being reported [[3]](#footnote-4)
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| 1. Individual name or entity name
 |  |
| 1. Address/contact information
 |  |
| 1. Relationship between whistleblower and individual /entity being reported
 | (e.g., employer and employee) |
| 1. Information to identify the goods or services procured by the organiser of the World Expo 2025 or pavilion organisers[[4]](#footnote-5)
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| 1. Type/name of goods or services, manufacturer or seller name, or specific characteristics that can identify the goods/services if the name alone is insufficient
 |  |
| 1. Time of manufacture or delivery, lot number, etc.
 |  |
| 1. Specific details of actual negative impact that has occurred or negative impact considered likely to occur in the future
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|  |
| 1. Specific facts of non-compliance according to the whistleblower[[5]](#footnote-6) and the relevant clause of the code of sustainable procurement
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|  |
| 1. Causal relationship between non-compliance and negative impact
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|  |
| 1. Resolution expected by the whistleblower
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|  |
| 1. Details of dialogue with the individual /entity being reported[[6]](#footnote-7)
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|  |
| 1. Whether the case is pending in another dispute resolution process or is being processed at this whistleblowing Section (if applicable, provide specific details)
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1. If the required information is not accurately provided, the whistleblower will be asked to provide further details. [↑](#footnote-ref-2)
2. Whistleblowing form must be made under the whistleblower’s real name and include contact information. However, the information related to the whistleblowers will not be disclosed to external parties, except as required by law. If the whistleblower wishes to remain anonymous during the process, this can be indicated. [↑](#footnote-ref-3)
3. The term "Individual/Entity Being Reported" refers to the individual or entity considered to be responsible for non-compliance with the Code of Sustainable Procurement (or conduct that may raise suspicion of such non-compliance). [↑](#footnote-ref-4)
4. Please provide as much detailed information as possible. [↑](#footnote-ref-5)
5. This includes information that can specify that the non-compliance has occurred in the process of manufacturing or distribution of the procured goods and services mentioned in point (3). [↑](#footnote-ref-6)
6. To encourage voluntary dispute resolution efforts between the parties, the whistleblower is required to make efforts towards dialogue with the individual/entity being reported before filing the whistleblowing form. Therefore, the factual details of the whistleblower's actions towards negotiation with the individual/entity being reported, including dates, counterparties, and the nature of the interactions, should be detailed as much as possible. However, if there are inevitable circumstances preventing the whistleblower from engaging in dialogue with the individual /entity being reported, these circumstances should be described. [↑](#footnote-ref-7)