

## Invitation to Participate in the Selection Process for Construction Supervision and Oversight of the Colombia Pavilion at Expo Osaka 2025

Dear Companies,

We are pleased to invite your esteemed firm to participate in the selection process for providing construction supervision and oversight for the Colombia Pavilion at Expo Osaka 2025.

### Objective

The purpose of this process is to select a firm that will supervise the construction of the pavilion. The selected firm will ensure that the design and construction comply with all Japanese regulations, working in close collaboration with our contractors and stakeholders.

### Scope of Work

The selected firm will be responsible for:

- Overseeing the construction to ensure compliance with approved designs and adherence to Japanese building standards.
- Coordinating with local authorities, architects, and contractors to ensure smooth project execution.
- Providing regular progress reports on construction activities and overall project development.
- Respond to queries from Contractor.
- Review and approve Shop Drawing submittals by the Contractor.
- Where needed, elaborate the design intent through additional design drawings.
- Carry out the responsibility of supervising the construction activities of the appointed Contractor.
- Carry out periodic site visits to monitor the progress of construction works and ensure their timely and successful completion in accordance with approved Project Schedule.

- Inspect and verify that the construction materials and workmanship comply with the specified standards and quality requirements.
- Facilitate effective communication and coordination between the Client, Contractor, and other stakeholders involved in the Project.
- In the event of a dispute between Supervisor and the Construction Contractor regarding the interpretation of the contract or quality of work, the matter shall be referred to the Client for resolution. The Client's decision shall be final and binding.
- Include reviewing and approving payment requests made by the construction contractor (the "Contractor") in accordance with the construction agreement to be executed between the Client and the Contractor (the "Construction Contract"), including the confirmation of satisfaction of payment milestones thereunder. In the event the supervisor of the construction has identified errors, omissions, discrepancies and non-compliances (including unsatisfaction of payment milestones under the Construction Contract) in the Contractor's payment request, it shall request the Contractor to correct or request further information to address such errors, omissions, discrepancies and non-compliances. Upon the Contractor's approval, the Client shall proceed with the payment procedure pursuant to the Construction Agreement.

#### Requirements for Participation

Your firm is invited to submit a proposal that includes the following:

- Expertise in construction supervision.
- Knowledge of Japanese construction standards and regulations.
- Experience in managing construction projects of a similar scale.
- Strong project management skills and effective communication.

#### Proposal Submission

Your proposal should include:

- Strategy for supervising construction and managing project timelines.
- Approach to ensuring compliance with Japanese construction standards.
- Budget estimate for the proposed services.

- Company profile highlighting relevant experience and qualifications.
- References from similar projects.

#### Timeline

Proposals must be submitted by the 17 of September 2024. We will make a final selection by the 18 of September 2024. Please submit your proposal via email to the following addresses:

expoosaka2025@procolombia.co

#### Selection Criteria

Your proposal will be evaluated based on:

- Understanding of the project scope and requirements.
- Experience and expertise in the Japanese construction market.
- Efficient and innovative approaches to construction supervision.
- Cost feasibility and adherence to the proposed budget.

#### Contract Award

The firm selected will be awarded a contract with ProColombia to manage the construction supervision for the Colombia Pavilion at Expo Osaka 2025.

#### Property Rights

The selected firm will transfer any intellectual property rights related to the project to ProColombia upon acceptance of the contract.

#### Inquiries

Should you require further information or clarification, please feel free to contact us at:

expoosaka2025@procolombia.co

We greatly value your firm's expertise and look forward to reviewing your proposal for this important project.

Best regards,

Expo Osaka 2025

Colombia Pavilion